



**Text Messaging from SC@MS**  
**quickly, easily, cheaply**

# Send Text Messages from SC@MS quickly, easily & cheaply

## What does this mean?

You will now be able to send text messages (SMS) through our **files** (case management) system via our seamless integration with TextAnywhere.

## How does it work?

You set up an account with TextAnywhere and insert your TextAnywhere account details into SC@MS. You will then be able to send text messages on any of your matter files in a similar way to sending an email through SC@MS via MS Outlook. The process is very quick and easy to use.

Please refer to our *Text Messaging Setup & User Guide* for detailed guidance.

## What can it be used for?

This feature can be used for a variety of purposes. For example, in a family or litigation matter to remind your client about an impending court appointment, or in a conveyancing matter, to confirm exchange of contracts. Alternatively, to remind your client or others of a pre-arranged appointment (just think of those that have failed to show in the past!) In fact, any time that you wish to send a brief communication to any party on one of your files.

## What will it cost?

To us, absolutely nothing (provided that you have a current maintenance & upgrades contract for the **files** system). The programming works that we have carried out are supplied free of charge as part of our latest upgrade to SC@MS.

To TextAnywhere, you pay only for the messages that you send. There are no set up fees or recurring charges. Furthermore, we have negotiated on your behalf the following discounted price package to send text messages:

### 1. Pre-pay account

Messages per Pack	Message Cost (excl. VAT)	List Price Message Pack Cost (excl. VAT)	Discounted Cost to SC@MS Clients (excl. VAT)
250	6.38p	£18.75	£15.95
500	5.87p	£34.50	£29.35
1,000	5.44p	£64.00	£54.44
5,000	4.85p	£285.00	£242.50
10,000	4.17p	£490.00	£417.00

### 2. Post-pay account

Monthly SMS Volume	List Price Message Cost (excl. VAT)	Discounted Cost to SC@MS Clients (excl. VAT)
1 – 250	10.00p	8.50p
251 – 1,000	8.50p	7.20p
1,001 – 5,000	7.50p	6.40p
5,001 – 10,000	7.00p	5.90p
10,001+	6.00p	5.10p

In addition, your first 20 messages will be **free of charge** when you open an account with TextAnywhere.

You will be responsible for Text Anywhere's fees in accordance with their standard terms of business.

## **Why would I want to use this?**

Love them or hate them, it's a fact that over 90% of all adults now own a mobile phone and the majority do not have the capability to receive emails away from the computer. Consequently, a text message is likely to be read much more quickly than by email. It is also a quicker and cheaper mode of communication than by letter or telephone.

You can even set up SC@MS templates to generate standard messages at the click of a mouse button to reduce your processing time to the absolute minimum.

## **Why have you done this?**

Having different means of communicating with one's clients is essential in a modern-day solicitors practice. The ability to send text messages through SC@MS will complement your existing lines of communication, such as email, telephone and of course post.

We are aware of similar features in other legal software packages, however we have been unimpressed with the cumbersome functionality coupled with an obligation to bind the end-user to a minimum usage level and/or lengthy contract period. This is why we are delighted to have partnered with TextAnywhere. The process is quick and easy to use in SC@MS, you choose how frequently you wish to use the feature and you pay for actual usage only. The fact that TextAnywhere has agreed to supply their services at a discounted price to our clients is a bonus!

## **Who are Text Anywhere?**

TextAnywhere Limited was set up in 2002 with a mission to deliver high quality, robust text messaging solutions to the business and public sector communities.

Since 2002 their client base has grown significantly, and now totals over 8,900 UK organisations, including single person businesses, academic establishments, health sector organisations, and FTSE 100 companies.

All of the messages are sent through UK operators, such as Vodafone, to ensure swift message delivery, message receipting, and a reliable service. Their systems are securely hosted in UK data centres, helping to ensure a robust, business-grade service.

## **What do I have to do?**

Simply open an account with TextAnywhere, follow the simple setup steps in SC@MS and then use the **files** system whenever you wish to send a text message.

Full details can be found in our *Text Messaging Setup & User Guide*.

## **What if I don't want to use this?**

Then don't open an account with TextAnywhere. The feature is purely optional and without it, you will still have the ability to generate letters & documents in SC@MS, send emails, attach incoming emails and such like.

You can decide to setup this additional feature at any time.